



Commission on Aging (CoA) - Executive Committee Meeting Notes

Tuesday, January 2, 2024, 12:00-1:00pm

Meeting location: 2000 Alameda de las Pulgas, Environmental Health Services Room EH-2-10

Executive Committee Members Present: Monika Lee, Joyce Porter, Irene Liana

Staff: Anna Sawamura

Discussion Items	Notes / Discussions / Next Steps
1. Call to Order	Meeting was called to order by Chair Lee at 12:00 pm.
2. Public Comment	No Public Comments were made at today's meeting.
3. Review and approve January 2nd Exec. meeting agenda	Chairperson Lee moved to approve, Seconded by Commissioner Porter. Motion approved.
4. Review and approve November 6 th Exec. Meeting Minutes	Commissioner Liana moved to approve. Seconded by Commissioner Porter. Motion approved.
5. Review and approve January 12 th General Meeting Agenda	Discussion took place regarding the inclusion of housekeeping items ie. Notifying staff/chairperson if unable to attend prior to the meeting. Committee agreed to include this as part of the Executive Committee report. Commissioner Liana moved to approve the agenda, seconded by Commissioner Porter. Motion approved.
6. Review and approve November 13 th General Meeting Minutes	Request made to spell out all acronyms in the minutes and to resend the legislative bills provided by Commissioner Austin to all Commissioners. Commissioner Porter moved to approve with edits provided.

<p>8. Strategy Session</p>	<p>Discussion took place regarding the strategy session taking place in lieu of a presentation at the January 12th CoA General meeting. Chairperson Lee is working on a power point to present and will be leading the session.</p> <p>The following suggestions/questions were voiced:</p> <ul style="list-style-type: none"> • Each committee should do a presentation on the work being done • Discussion on advocacy is needed and decision on which committee will include advocacy in their work plan • Should focus be on legislative trends? • Do we have enough people to execute the goals we have? • Look at what we do versus what is our charge • Need to understand CoA's advisory role to AAS especially regarding OAA funds • Each committees work plans should be viewed as the starting point for strategic planning • MISO may be the right place to focus on housing. Long term care also fits here. • What should be the outcome of the meeting? • What committees should we have? • Let's use this as an opportunity to have new commissioners work on committees • One to two people to shepherd advocacy for CoA is ideal • Monika will contact Kathy and Jeff to talk about their work plans
<p>9. Presentation/Speakers</p>	<p>Discussion took place regarding topics for consideration for this calendar year:</p> <ul style="list-style-type: none"> • Housing-Dept. of Housing and Community Development • Doorway • Adult Protective Services • Project Guardian • Elder Dependent Adult Protection Team • Mental Health

	<ul style="list-style-type: none"> • Legal Services • Financial Fraud • Pride Month <p>A presentation on Needs Assessment results is planned for February.</p>
10. CoA Commissioner Candidate Interviews	Chairperson Lee shared that interviews were held in December and the Board of Supervisors will be notifying us on the names of those they have selected for appointment.
11. Review of Board of Supervisors agendas	No discussions took place on this item.
12. Announcements	No announcements were made
13. Adjourn	Chairperson Lee moved to adjourn the meeting, seconded by Commissioner Porter. Meeting adjourned at 1:00pm.

NEXT CoA EXECUTIVE COMMITTEE MEETING: February 5, 2024

NEXT CoA GENERAL MEETING: January 12, 2024



Commission on Aging

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